

**Application for Photography/Filming  
Parks & Historic Sites Division  
Georgia Department of Natural Resources**

Date \_\_\_\_\_ Name of Project \_\_\_\_\_

Applicant's Name \_\_\_\_\_ Title \_\_\_\_\_ Organization or Company Name \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

I am applying for permission to \_\_\_\_\_  
(Detailed description of activity – use additional sheets as needed)

At \_\_\_\_\_  
(state park/historic site, facility and location within site)

Time(s) and date(s) to film \_\_\_\_\_

List of equipment and personnel I will bring \_\_\_\_\_

Intended use of photos/film (Please be specific and include whether the project has potential for profit or commercial gain.) \_\_\_\_\_

Will recognition be given to the Georgia Department of Natural Resources and/or the state park or historic site?  
\_\_\_\_\_ No \_\_\_\_\_ Yes (explain) \_\_\_\_\_

**It is up to the site manager's discretion to waive fees based on the promotional value to the department.**

Does the proposed photography/film shoot (check if applicable):

- |  |   |
|--|---|
| <input type="checkbox"/> Impact site visitors by restricting access or closing public use areas or facilities? | <input type="checkbox"/> Involve the use of artifacts or historic structures? |
| <input type="checkbox"/> Require access to restricted areas or facilities?                                     | <input type="checkbox"/> Present potential liability issues?                  |
| <input type="checkbox"/> Require special hours?  | <input type="checkbox"/> Have the potential for profit or commercial gain?    |
| <input type="checkbox"/> Require site staff supervision or oversight?  |   |
| <input type="checkbox"/> Require restoration of site resources?  |   |

**If you answered "Yes" to any of the above, complete the remainder of this form. If not, turn to pages 4 & 5 and sign.**

**Type of Project**

\_\_\_\_ Advertising Stills \_\_\_\_ Commercial Video/Photo \_\_\_\_ Feature Film/TV Movie

\_\_\_\_ TV Series/Pilot \_\_\_\_ Documentary \_\_\_\_ Commercial \_\_\_\_ Music Video

\_\_\_\_ Public Service Announcement \_\_\_\_ Infomercial \_\_\_\_ Industrial

\_\_\_\_ Other (explain) \_\_\_\_\_

**Summary of scene(s)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Site Information**

Total number of days on site \_\_\_\_\_ Prep \_\_\_\_ Shoot \_\_\_\_ Hold \_\_\_\_ Strike \_\_\_\_

Night work \_\_\_\_ No \_\_\_\_ Yes (explain) \_\_\_\_\_

\_\_\_\_\_

**Shooting Schedule by Location/Facility**

Dates/Times

Location/Facility

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Set Dressing or Other Structures Proposed**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**To request set construction, off-road activity, or interior use of building(s), attach detailed information.**

Electrical Needs \_\_\_\_\_

Lighting \_\_\_\_\_ Reflectors \_\_\_\_\_

Road(s) to be used \_\_\_\_\_

Closure Requested \_\_\_\_\_ Running Shots \_\_\_\_\_ Driving Shots \_\_\_\_\_ Drive-bys \_\_\_\_\_

Wet Down Road \_\_\_\_\_ Equipment on Road Shoulder \_\_\_\_\_ Equipment on Median \_\_\_\_\_

Other \_\_\_\_\_

**Personnel and Vehicles**

Total # Cast & Crew \_\_\_\_\_ Name of Producer \_\_\_\_\_

Names of Photographer and/or Director \_\_\_\_\_

Personal Cars \_\_\_\_\_ Large Trucks \_\_\_\_\_ Other Trucks \_\_\_\_\_ Vans \_\_\_\_\_ Camera Car \_\_\_\_\_ Picture Cars \_\_\_\_\_

Motor Homes \_\_\_\_\_ Other Vehicle(s) \_\_\_\_\_

Base Camp Location \_\_\_\_\_

**Special Activities**

Children \_\_\_\_\_ No \_\_\_\_\_ Yes # of Children \_\_\_\_\_ Age Range \_\_\_\_\_

Animals \_\_\_\_\_ No \_\_\_\_\_ Yes On-site Accommodations \_\_\_\_\_

Special Effects \_\_\_\_\_

Stunts \_\_\_\_\_

Other Unusual or Hazardous Activities (explain) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Insurance Company (Certificate may be required) \_\_\_\_\_

Federal Tax I.D. Number \_\_\_\_\_

Provide supplementary information as needed for consideration of application (attach additional pages).

If approved by the department, this constitutes an agreement between you and your company and the department for the use of the requested facilities at the dates and times indicated for the purposes set forth herein and for no other purpose. In using the facilities, you and your company agree to comply with all applicable laws and regulations. You and your company also agree to abide by all rules of the site unless specific written permission is granted in advance. Rules include: no entering unauthorized areas; no firearms, weapons or explosives; no disturbing visitors; and abiding by operating hours. Public-use areas will remain open to the public during filming. You and your company agree to restore the sites and/or facilities used for the shoot to a condition satisfactory to the department, and agree to pay for any damage to the sites and/or facilities resulting from the shoot. A museum manager must be present when filming artifacts. The site manager has the authority to shut down unauthorized shoots or approved shoots that violate conditions of use.

At the discretion of the department, you and your company may be required to obtain liability insurance covering the shoot. If so required, you and your company agree to obtain such insurance in amounts and carrier acceptable to the department.

You and your company agree that no modifications to the facilities, including cutting down trees, may be made without the prior written consent of the department.

**Waiver of Liability:** You and your company agree to release, indemnify and hold harmless the Department of Natural Resources, its Board, and its officers, employees, agents and designated representatives from and forever promise not to sue them on any and all claims, demands, rights, actions or causes of actions, liabilities, losses, damages, costs and expenses (including reasonable attorney's fees), whether known or unknown, which might arise out of or in any manner relate to the use of said state park or historic site, including damage to or injury or death of any person(s), (whether it be myself or another person), animal(s) or property.

You and your company agree to pay the shooting and/or location fees assessed by the department in accordance with the department's application fee guidelines prior to the shoot. If payment is not received by the department prior to the shoot, you agree that the department may refuse to permit the shoot to proceed. When facilities are closed because of hazardous weather or other emergencies or it is otherwise determined to be in the department's best interest, the department reserves the right to cancel the use of the facilities.

I hereby affirm that the above information is complete and accurate, and that no false or misleading information or false statements have been given. I have full authority to represent the Applicant/Production Company and the project described above. I and my company agree to comply with the terms and conditions set forth above.

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Applicant's Signature Date

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Site Manager's Signature Date

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Region Manager's Signature (if required) Date  
Region Manager MUST be notified

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Headquarters Staff Signature (if required) Date

**Shooting/Location Fee(s) Recommendation and Explanation**

(To be completed by Site Manager)

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I have reviewed the shooting and/or location fees set forth above and I and my company agree to pay the fees in full prior to the start of the shoot.

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Applicant's Signature

Date

(Applicant: Do not sign this block until the amount of fees has been added by the department. Your check should be made payable to Department of Natural Resources and delivered to site manager in advance of the shoot)

Updated 4/03/07