

Student Filming

Student Projects

Any production associated with a class grade is considered a student project. Student projects are subject to the same rules and permit requirements as professional productions. Students **should not** fill out the professional Production Registration Form. All student filming guidelines can be found at www.savannahfilm.org/production-information/student-filming/

Notification

Notification letters are required for all productions filming on location. Surrounding residences and businesses must be notified a minimum of **two business days** before the shoot. Failure to notify is a violation and can result in revocation of your permit and halt your production.

Private Property

The use of private property requires the permission of the property owner through a signed location agreement. Tenants must give permission in addition to the property owner. **Film permits do not grant access to any private property.** However, there are certain activities that require permits even when they occur on private property. These include stunts, special effects, excessive noise, and certain activities that are visible to the public.

Municipality

A municipality is a city or town that has corporate status and local government. We have **8** municipalities within Chatham County that each have their own unique student permitting process. If you are unsure of which municipality governs your location, use www.sagis.org

Permits

Permits are an official document giving someone authorization to film on municipally owned property. Permits are required for anything deemed “public property” such as streets, sidewalks, alleys, lanes, parks, squares, and beaches. **Film permits do not grant access to private property.** Some municipalities require film permits, regardless of filming on private or public property.

Students must submit a Student Permit Application with the appropriate municipality. **Late or incomplete applications will not be accepted.** Submission of a Student Permit Application does not guarantee approval. Each municipality will grant approval at their own discretion. Please note that permits must be picked up during business hours. Student productions **MUST** have a hard copy version of their signed permit at all times while on location.










Street Closures and Parking

Intermittent Traffic Control (ITC) and street closures require police officer(s) and must be included in the permit. Equipment trucks and large vehicles must be legally parked or reserved parking must be specified in the permit. It is crucial to submit your completed permit application in order to allow enough time for requests. Police requests are not guaranteed.

Fees

Municipalities may charge for certain services such as permits, police, and parking. Please refer to the student filming page on www.filmsavannah.org

Please note, this is not a complete list of guidelines. Please visit www.filmsavannah.org for more details.

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|---|--|---|--|--|----------------|
|  | Savannah Regional Film Commission | 131 Hutchinson Island Rd. Suite 101 Savannah, GA 31421 | Katie Schuck Location Specialist | kschuck@filmsavannah.org | 912-447-4159 |
|  | City of Savannah Special Events Film & Tourism | 1 Waring Drive **inside of Daffin Park** Savannah, GA 31404 | Nicole Bush Permit Liaison | nbush@savannahga.gov | 912.351.3837 |
|  | Chatham County | 1117 Eisenhower Drive, Suite D Savannah, GA 31406 | Monica Middleton Supervisor | mpmiddle@chathamcounty.org | (912) 201-4322 |
|  | City of Tybee Island | 403 Butler Ave Tybee Island, GA 31328 | Robyn Rosner Facilities Coordinator | rosner@cityoftybee.org | 912-472-5045 |
|  | City of Garden City | 100 Central Avenue Garden City, GA 31405 | Jackie L. Jackson Special Projects Coordinator | jjackson@gardencity-ga.gov | 912-963-2768 |
|  | City of Pooler | 307 US Highway 80 SE Pooler, GA 31322 | Maribeth Lindler City Clerk | mlindler@pooler-ga.gov | 912-748-7261 |
|  | City of Port Wentworth | 305 S Coastal Hwy, Port Wentworth, GA 31407 | Shanta Scarboro Permitting Office | sscarboro@cityofportwentworth.com | 912-964-4379 |
|  | City of Bloomingdale | 8 W Hwy 80 Bloomingdale, GA 31302 | Charles D. Akridge City Administrator | cakridge@bloomingdale-ga.gov | 912-748-0970 |
|  | Town of Thunderbolt | 2821 River Drive – Thunderbolt, GA 31404 | Frank Neal Town Administrator | fneal@thunderboltga.org | 912-629-4650 |

I, _____, a student of _____ have read and agree to the above rules & regulations of student filming in the Savannah Region.

Signature

Date