

## **Savannah Entertainment Production Incentive Crew Relocation Reimbursement Application**

**Submit applications to:**

SEDA Production Accounting  
c/o Hancock Askew & Co. LLP  
100 Riverview Dr.  
Savannah, GA. 31404  
912.234.8243

**Contacts:**

Michael McCarthy, Project Manager  
912.527.3319  
mmccarthy@hancockaskew.com

Will Curry, Project Accountant  
912.234.8243  
wcurry@hancockaskew.com

Tina Bloos, Administrative Support  
912.234.8243  
tbloos@hancockaskew.com

### **SUBMIT WITH APPLICATION**

- Copy of your housing lease or mortgage is required. Lease must be for a minimum of one year and in your name.
- Most recent utility bill in your name at the same address.
- Copy of your Georgia State Driver's license.
- Signed IRS form W-9.
- Detailed resume of your entertainment production working experience. (Indicate the dates of your employment, position, and name/contact information for the production. Must have five years minimum experience.)
- Attach specific receipts of expenses for which you are requesting reimbursement.

## Crew Relocation Reimbursement Application

### Legal Name and Address of Applicant:

Legal Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Current Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Mortgage or Lease Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Previous Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Mortgage or Lease Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

How long have you lived at the current address?

Years: \_\_\_\_\_ Months: \_\_\_\_\_

How long have you lived in Chatham County?

Years: \_\_\_\_\_ Months: \_\_\_\_\_

- Please see Savannah Entertainment Production Guidelines before submitting application.
- Application can be submitted 30 days after establishing residence in Chatham County, Georgia.  
**Note:** *Incentive allows for reimbursement of moving expenses up to \$2,000 per household. Qualified expenses include moving services company charges, truck rental fees, gasoline and utility deposits. Eligible only for moving expenses incurred after Jan. 1, 2016.*
- Application will be accepted anytime, but will be reviewed by committee quarterly in March, June, September and December. As soon as the cap is reached, meetings cease, and applications will no longer be accepted until the first of the following year. Interested applicants may contact accounting firm to inquire in advance.
- No duplicate applications will be accepted, and submissions must be complete with all required documentation, or they will be disqualified without notice
- Please be advised that providing false information is considered fraud and will result in your name being flagged by this organization and shared with partner agencies.
- Submitting an application is not an automatic guarantee of acceptance for this rebate. All applicants will be notified upon approval or denial.
- Applicants approved for reimbursement will be notified via email by the accounting firm within a week of the date of the committee meeting. Upon verification of receipt by the applicant, a check will be mailed to the applicant at the current address provided.

I certify that all information I have provided is accurate and true as of the date of submission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_